

**STAFF USE ONLY**

Intake Date _____

Fee Paid _____

TOWN OF HAVERHILL**PERMITTING AND LICENSING DEPARTMENT**

4585 Charlotte Street, Haverhill, Florida 33417 561-689-0370 FAX 561-689-4317

**Application Form for District Boundary Changes
(Rezoning Petition)**

APPLICATION FEE: \$2500.00

FEE RECEIPT NO.: _____

FILE NO.: _____

INSTRUCTIONS FOR COMPLETION OF THIS APPLICATION

Each application must be for a single, contiguous parcel of real property, otherwise, the application may be rejected and separate applications and separate filing fees required.

No application shall be accepted unless it is presented on the official form provided by the town.

Acceptance of an application is conditioned upon full compliance with all information required herein as well as information required by Florida law and Town of Haverhill Ordinance No. 225.

THIS SECTION FOR TOWN USE ONLY

RECEIPT OF COMPLETE APPLICATION:

EXISTING ZONING DISTRICT:

PROPOSED ZONING DISTRICT:

BUILDING OFFICIAL'S REMARKS

TOTAL ACREAGE: _____

LAND USE PLAN: _____

REMARKS: _____

PLANNING & ZONING COMMISSION

PUBLIC HEARING DATE _____

POSTPONEMENTS _____

RECOMMENDATION _____

TOWN COUNCIL

PUBLIC HEARING DATE _____

DATE OF COUNCIL ACTION _____

ACTION _____

EXACT LEGAL DESCRIPTION OF PROPERTY TO BE REZONED

LOCATION

The subject property is located approximately _____ feet from the intersection of _____ and _____ on the _____ side of _____ street.

PROPOSED ZONING

The proposed zoning for the property is: _____

Said proposed zoning is intended to accommodate the following uses:

STATEMENT OF USE-JUSTIFICATION

(State special reasons or basis for rezoning request)

APPLICANT'S CERTIFICATION

(I) (we) affirm and certify that (I) (We) understand and will comply with the provisions and regulations of the Town of Haverhill Zoning Code. (I) (We) further certify that the above statements and the statements and showings made in any paper or plans submitted herewith are true to the best of (my) (our) knowledge and belief. Further, (I) (we) understand that this application, attachments and fees become part of the Official Records of the Town of Haverhill and are not returnable.

Witness

Signature of Applicant Date

Witness

Type name of Applicant

APPLICANT IS:

Street Address

☐ Owner

City and State

☐ Owner's Agent

☐ Lessee

☐ Contract Purchaser

Telephone Number

NAME OF OWNER(S) OTHER THAN APPLICANT

Name

Street Address

Telephone Number

City and state

NAME OF PERSON RESPONSIBLE FOR PETITION IF OTHER THAN THE APPLICANT

Name

Street Address

Telephone Number

City and State

INFORMATION REQUIRED FROM THE APPLICANT

- 1) A certified boundary survey by a land surveyor registered in the State of Florida. The survey shall include an accurate legal description of the property, a location sketch of the property, a computation of the acreage of the property to the nearest 1/10th of an acre, and must be dated to within one year of the application.
- 2) A statement of the applicant's interest in the property including a copy of the last recorded Warranty Deed, and:
 - a) If joint and several ownership, a written consent by all owners of record, or
 - b) If a contract purchase, a copy of the purchase contract and written consent of the seller/owner, or
 - c) If an authorized agent, a copy of the Agency Agreement or written consent of the principal owner, or
 - d) If a lessee, a copy of the lease agreement and written consent of the owner, or
 - e) If a corporation or other business entity, a certificate shall be submitted by the secretary of the corporation, or the record keeper of an organization, confirmed by the President or organizational head, verifying the authority of the person who will represent the corporation and the fact that the corporation consents and directs the activity.
- 3) A traffic impact analysis of the potential trip generation for the parcel.
- 4) Map(s) showing the location of existing vehicular and pedestrian access to and from the site, including all rights-of-way, drainage canals and other reservations of land.
- 5) Topographic map.
- 6) A description of the potable water and sewage treatment available for the site.

- 7) A map or aerial photo showing the location and use of buildings located on adjacent property including any property separated by right-of-way
- 8) A drainage statement describing methods for providing adequate drainage for the site.
- 9) A list of all owners of real property within 300 feet of the subject land as listed in the current year ad valorem tax roll. Said list shall be certified to be current and accurate by the owner, applicant or his representative.